

FRIENDS OF THE WALPOLE PUBLIC LIBRARY BY-LAWS

Article I Name

Section 1. The name of this organization shall be Friends of the Walpole Public Library.

Article II Purpose

Section 1. The purpose of this organization shall be to promote public awareness of the library services and facilities; to support and cooperate with the library in developing library services and facilities for the community; to receive and encourage gifts, endowments and bequests to the library; to lend legislative support where needed; to sponsor cultural and educational programs; and to support the freedom to read as expressed in the American Library Association Bill of Rights.

Article III Membership

Section 1. Membership shall be open to any individual, business firm or group interested in the objectives of the Friends upon payment of their membership contribution.

Section 2. Annual membership year shall extend from September 1st through August 31st, dues being payable on September 1st. The treasurer will notify members delinquent in dues, and those not current on November 1st will be dropped from the membership list, but may be reinstated upon payment of dues. Annual membership contributions shall be of the following classes:

A.	Individual	\$10
B.	Family	\$15
C.	Sponsor	\$25
D.	Patron	\$50

Section 3. Each adult member or sponsor in good standing shall be entitled to one vote. (An adult is defined as being of legal voting age.)

Article IV Officers

Section 1. The officers of this organization shall be a president, vice president, recording secretary, corresponding secretary, and treasurer, and 4 members at large.

Section 2. Officers shall be nominated by a nominating committee of at least three, to be appointed 3 months prior to the annual meeting by the executive committee. Nominations shall be submitted in writing to the membership two weeks prior to the annual meeting. Additional nominations may be made from the floor at the annual meeting with the consent of those nominees.

Section 3. Officers shall be elected by a majority vote of those present at the annual meeting for the term of one year, but for not more than two successive terms in any one office.

Section 4. Vacancies shall be filled by appointment by the executive board until the next regular election.

Article V. Duties of Officers

President: to preside over and conduct meetings and to be an ex-officio member of all committees.

Section 2. Vice-president: assist the president and, in case of absence, shall perform the duties of president.

Section 3. Recording Secretary: to record attendance at all meetings; to take the minutes of all meetings; to maintain a list of the membership, together with their addresses.

Section 4. Corresponding Secretary: to conduct the correspondence of the organization.

Section 5. Treasurer: to keep and maintain the financial records of the organization and to maintain a list of members in good standing.

Article VI Executive Board

Section 1. The executive Board shall consist of the officers and past president. The head librarian or designee shall serve as ex-officio members of the Executive Board.

Section 2. Meetings of the executive board shall be held twice a year. Additional meetings may be called as needed.

Section 3. A majority of the executive board shall constitute a quorum at its meetings.

Section 4. The executive board shall appoint standing committees as needed.

Article VII Meetings

Section 1. An annual meeting shall be held on a date to be determined by the board. Membership will be notified in writing at least two weeks prior to the date of the meeting.

Section 2. A meeting of this organization may be called at any time by the Executive Board.

Section 3. This organization may be disbanded only by a 2/3 vote of total membership; the membership shall be notified in writing at least two weeks prior to the date of the vote. This vote shall be taken on a written ballot.

Article VIII Funds

Section 1. Expenditure of funds to be directed by a majority of the Executive Board, in accordance with an annual budget.

Section 2. All funds will be deposited in a bank account maintained by the Friends of the Walpole Library, and shall be disbursed by the treasurer and/or the president.

Section 3. In the event the organization is disbanded, any assets remaining shall be presented to the Walpole Public Library.

Section 4. The executive Board shall arrange for an annual audit.

Article IX Amendments

Section 1. Amendments to these by-laws may be made at any meeting of the general membership by a majority vote of those present, after notification in writing to each member at least two weeks before the meeting at which the voting is to take place.

Article X Parliamentary Procedures

Section 1. Robert's Rules of Order Revised, when not in conflict with these by-laws, shall govern the proceeding of this organization.